**Pastoral Contacts Template**

**Demographic details:**

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| **Church:** | **Circuit:** | **Name of Pastoral Contact:** |
| **Name of Individual:** | **Next of Kin:** |
| **Age/Date of Birth:** |
| **Address:** | **Telephone Number:** |
| **Telephone number:** |
| **Reason for Commencement of Pastoral Support:** | **Date and Time of Initial Pastoral Contact:** |

**Subsequent Pastoral Contacts**

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| **Date and Time of Contact** | **Where contact took Place** | **Name of Pastoral Carer undertaking Contact** | **Next Planned Contact** |
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**Where further information needs to be recorded please use the template below**

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| ***When record keeping consider: who, what, where, when, to whom referred, actions taken*** |
| **Date and Time** | **Notes relating to the contact** | **Name of Pastoral Carer****Date** |
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