**Pastoral Contacts Template**

**Demographic details:**

|  |  |  |
| --- | --- | --- |
| **Church:** | **Circuit:** | **Name of Pastoral Contact:** |
| **Name of Individual:** | | **Next of Kin:** |
| **Age/Date of Birth:** | |
| **Address:** | | **Telephone Number:** |
| **Telephone number:** | |
| **Reason for Commencement of Pastoral Support:** | | **Date and Time of Initial Pastoral Contact:** |

**Subsequent Pastoral Contacts**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date and Time of Contact** | **Where contact took Place** | **Name of Pastoral Carer undertaking Contact** | **Next Planned Contact** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Where further information needs to be recorded please use the template below**

|  |  |  |
| --- | --- | --- |
| ***When record keeping consider: who, what, where, when, to whom referred, actions taken*** | | |
| **Date and Time** | **Notes relating to the contact** | **Name of Pastoral Carer**  **Date** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |